



St. Wilfred's College of Law

Affiliated to Mumbai University

Near Shedung Toll Plaza, Old Mumbai-Pune Highway, Panvel, Dist Raigad, Navi Mumbai-410206

7.1.10: The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



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ST. WILFRED'S COLLEGE OF LAW
SHEDUNG-PANVEL 410206

Where the mind is without fear! where the head is held high!



7.1.10 5. Annual awareness programmes on Code of Conduct are organized

St. Wilfred's College of Law is committed to maintaining a conducive learning environment that is respectful, ethical, and focused on academic and professional excellence. To ensure this, the institution places significant emphasis on **ethical values** and **behavioral standards**, both of which are crucial to upholding the integrity of the college community. One of the primary methods used to achieve this goal is through the **annual awareness programs on the Code of Conduct**, which are designed to educate students and staff about the values, rights, responsibilities, and expected behaviors within the college.

These programs aim not only to make the rules and regulations of the college transparent but also to foster an environment where every individual—student, faculty, and staff—understands their role in maintaining a respectful, disciplined, and ethical atmosphere. In doing so, the college not only aims to enforce a code of behavior but also to imbue its students with the ethical and moral values necessary to function as responsible citizens, both in their personal lives and professional careers.

Objective of the Program

The primary objective of the **annual awareness programs** on the Code of Conduct is to instill a clear understanding of the college's ethical standards and behavioral expectations in every member of the college community. These programs are designed to communicate the Code of Conduct, its significance, and its application in various contexts—be it academic, social, or professional. By educating students and staff on the guidelines outlined in the Code of Conduct, the college ensures that everyone adheres to a shared set of principles that contribute to a positive institutional environment.

Additionally, the program emphasizes the role of each individual in upholding these ethical standards. Students are not merely educated about the rules, but are also encouraged to reflect on their responsibilities as members of an academic institution, as well as the broader society. This approach is essential for fostering an environment where everyone is empowered to act responsibly and ethically.

Structure and Features of the Program

The awareness program follows a well-structured format designed to ensure maximum engagement and understanding. The program is conducted over several sessions, each focusing on different aspects of the Code of Conduct, ethical behavior, and the responsibilities of students and staff. Some of the key features of the program include:

1. Workshops and Seminars

The program typically kicks off with **workshops and seminars**, where faculty members, legal experts, and guest speakers address the students and staff on the importance of adhering to the Code of Conduct. These sessions serve to familiarize everyone with the core principles of the Code, including respect for others, honesty, academic integrity, and personal responsibility.

During the seminars, discussions are centered around the application of ethical behavior in everyday scenarios. Speakers often share real-life examples from legal practices, social issues, and academic environments to demonstrate how violations of the Code can lead to negative consequences, both for individuals and for the community as a whole. These sessions are



interactive, allowing students to ask questions and engage in discussions about how they can ensure ethical conduct in their personal and academic lives.

2. Interactive Sessions and Case Studies

The awareness program features **interactive sessions** designed to engage students in critical thinking and decision-making processes. During these sessions, students are presented with hypothetical scenarios and asked to analyze them through the lens of the Code of Conduct. These case studies are crafted to reflect real-world dilemmas, such as plagiarism, discrimination, and conflicts of interest, that students may face in their academic careers.

By discussing these case studies in groups, students learn to identify ethical issues, understand the consequences of their actions, and evaluate the best courses of action. This approach encourages students to take responsibility for their actions and decisions, while also developing a deeper understanding of the Code of Conduct.

3. Clear Communication of Expectations

A significant component of the awareness program is the **clear communication of the college's expectations** regarding student and staff behavior. At the beginning of each academic year, students and staff are given a copy of the Code of Conduct, and its key points are highlighted during the awareness sessions. This ensures that everyone knows what is expected of them and understands the rules that govern their behavior at the college.

The Code of Conduct includes a range of guidelines covering academic integrity, respect for diversity, non-violence, responsible use of college resources, and the importance of upholding the college's reputation both within and outside the campus. Special attention is given to ensuring that students understand the consequences of violating these rules, which may range from warnings to expulsion, depending on the severity of the breach.

4. Role of Faculty and Staff as Role Models

The **faculty and staff** play a critical role in upholding the values of the Code of Conduct. As mentors, they set the tone for ethical behavior and academic integrity within the institution. The awareness program emphasizes the importance of faculty and staff as **role models**. They are encouraged to demonstrate ethical behavior in their interactions with students and colleagues, which, in turn, influences the students' behavior.

In addition, the program calls on faculty members to be vigilant and proactive in addressing any violations of the Code of Conduct. They are trained to identify unethical behavior, such as cheating, plagiarism, and harassment, and to take appropriate action when necessary. By doing so, faculty members not only maintain a disciplined environment but also guide students toward responsible behavior.

5. Peer Support and Student Involvement

The program also encourages **peer support** among students. During the awareness sessions, students are encouraged to form study groups and peer networks where they can support one another in maintaining academic integrity and ethical behavior. Peer mentors, selected from senior batches, are assigned to assist junior students in understanding the Code of Conduct and ensuring they adhere to the rules.



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This peer support system helps create a sense of collective responsibility and accountability among students. It also allows students to share their challenges and seek guidance from those who have more experience in dealing with academic and ethical dilemmas.

6. Enforcement and Consequences

Finally, the program underscores the importance of **enforcement**. While educating students about the Code of Conduct is crucial, it is equally important to ensure that violations are met with appropriate consequences. The program details the procedures for reporting violations, as well as the steps the college takes to address breaches of conduct.

In some cases, the college may conduct **disciplinary hearings** to investigate serious violations, such as cheating, bullying, or harassment. Depending on the severity of the violation, students may face consequences ranging from warnings to suspension or expulsion. This aspect of the program reinforces the idea that the Code of Conduct is not just a set of guidelines but an integral part of the college's commitment to maintaining a safe and respectful learning environment.



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